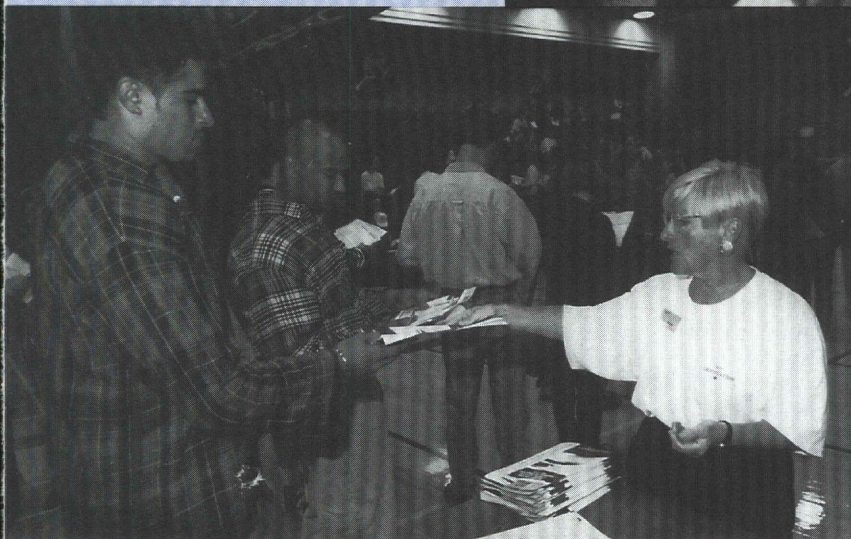


They're



The campus was abuzz with activity on Tuesday, September 3 as students arrived for Orientation.



back....



Facilitating success at BCIT

Since opening its doors less than one year ago, more than 180 students have received support from staff and facilities of the NOW Project. The service project is an Institution Based Training (IBT) initiative that began as a pilot project funded by Skills Now in 1994.

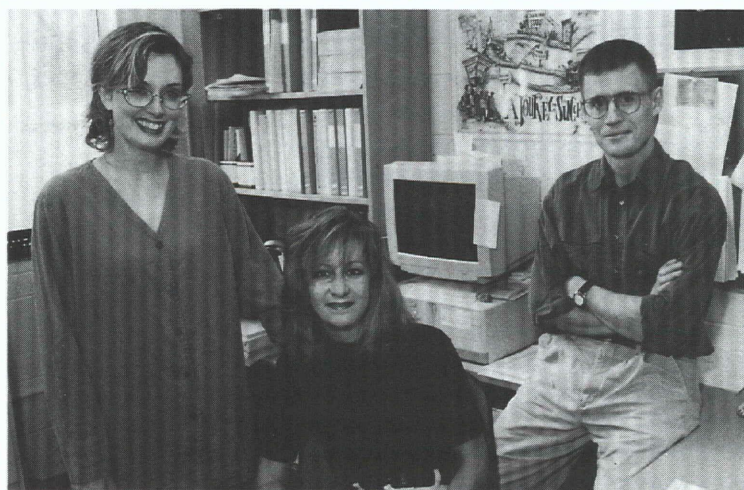
Today the project, which provides assistance with navigating welfare reform and training including Youth Works and Welfare to Work programs, is funded by the post-secondary division of the Ministry of Education, Skills and Training as a BC Benefits initiative.

"The purpose of the NOW Project is to facilitate income assistance recipients to access training, and succeed at BCIT to achieve long-term

attachments to the workforce," says project manager Deanna Rexe. "My job is to administer the programs and services related to BC Benefits initiatives."

For potential students this means information on welfare changes related to training; what they need to work on to succeed at BCIT; guidance and orientation through the system; support groups; use of computing facilities; workshops; tutoring and assistance to access appropriate services in BCIT and the community.

"Individual attention and support can make a critical difference to a person moving towards independence. The services offered by the NOW



The NOW Project Group (l-r) Deanna Rexe; Janice Pontes and Darryl Ainsley.

project are helping students to make career and educational plans to achieve success at the institute and in their lives," explains Rexe, who together with staff members Darryl

Ainsley and Janice Pontes, works with Youth Works and Welfare to Work participants who are planning to apply, or are preparing for BCIT. Support and information is also

available as these students move through program and job search activities.

The NOW project is affiliated with Institution Based Training initiatives at post-secondary institutes and colleges across the province. "Participating in regional and provincial IBT coordinators meetings is a opportunity to problem-solve, discuss protocols for communication and learn what types of programs are available elsewhere," says Rexe, who is keen to provide information on what BC Benefits is all about.

Rexe facilitated information sessions on BC Benefits information for Student Services staff at the end of the last school year and encourages interested program heads, associate deans, faculty and staff to attend upcoming sessions this fall.

Letter from the editor

Welcome back to another exciting year at BCIT. We are looking forward to bringing you the news of what's happening in our community and celebrating our many successes.

By request from our readers we will be including an opinion column in upcoming issues of Update. This column will provide an opportunity to express your views on the issues facing the post-secondary

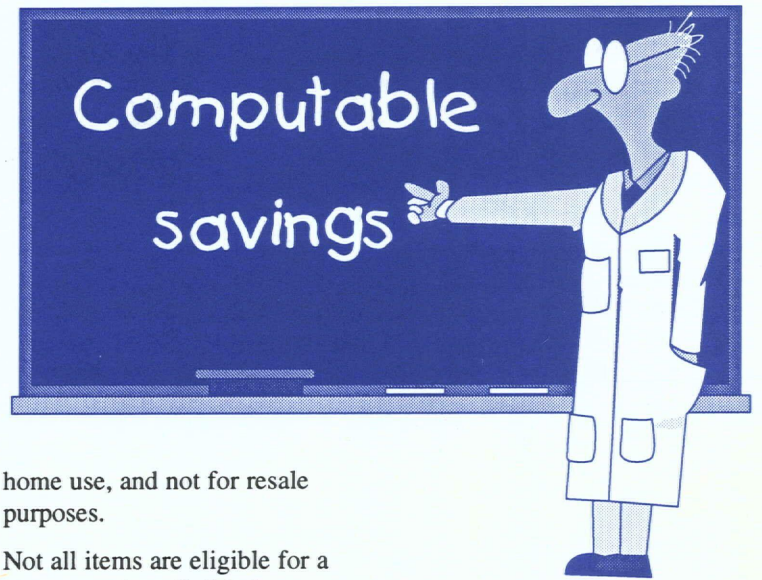
environment and the community's role in that arena.

I encourage your participation and look forward to printing your views.

All submissions must be received on disk, two weeks prior to print date. Please clip and save the list below for handy reference throughout the year.

Hoping to hear from you soon,

Skeila Rees



CR is pleased to announce a BCIT Employee Purchasing program with London Drugs. The EPP (Employee Purchasing program) allows BCIT staff and faculty to receive special pricing at all London Drugs computer departments. Discounts will be applied to desktop and laptop computer systems; monitors; inkjet and laser printers; and Microsoft software.

The EPP price for these items is the London Drugs cost price, plus a 7.5 per cent markup. Some items that are already on sale at reduced prices may not be discounted further with the EPP.

BCIT employees must show a recent BCIT pay stub (less than 1 month old) and a driver's license or other photo ID in order to qualify for EPP discounts.

London Drugs computer store assistants have been informed of the EPP and how it works. All purchases must be for individual

home use, and not for resale purposes.

Not all items are eligible for a discount. Non-eligible items include consumables, like diskettes, stationery, ribbons, ink and toner cartridges; peripheral equipment such as modems, CD-ROM drives, RAM upgrades, disk drives and scanners; software other than Microsoft software; special order items.

As computer prices and item availability are very dynamic, London Drugs is requesting that

all purchase and pricing inquiries are made in person with their store assistants. Remember to properly identify yourself as a BCIT employee for the assistant to reveal the discounted prices.

London Drugs is also on the web at <http://www.london-drugs.com/> and many of their computer department offerings can be seen on-line.

Clip and Save

Update 1996/1997

Copy deadline	Hits the stand	Special Education
August 27	September 10	
September 10	September 24	
September 17	October 1	
October 1	October 15	
October 15	October 29	Technology Centre
October 22	November 5	
November 5	November 19	
November 12	November 26	Health Sciences
November 19	December 3	
December 3	December 17	
December 31	January 14	
January 7	January 21	
January 14	January 28	BCIT International
January 21	February 4	
January 28	February 11	
February 11	February 25	Trades Training
February 18	March 4	
February 25	March 11	
March 11	March 25	Engineering
April 1	April 15	
April 15	April 29	
April 22	May 6	
April 29	May 13	
May 13	May 27	E & E
May 20	June 3	
May 27	June 10	
June 19	June 24	Business

New hours for film & video bookings

Due to a reorganization of staffing in the Public Services area of the Library, Film & Video Bookings will now be open the following hours:

Monday to Friday 0800 - 1200
closed weekends & holidays

During these hours, Film & Video Bookings staff will be available to assist you with access to and booking of the Library's film and video collections. Requests for

borrowing/renting audiovisual material from sources outside the institute, including previews, will also be accepted.

After hours, the Library's Circulation department will offer assistance with pickup of pre-booked materials, in-house use of films/videos and charge out of two day/one week loan videos. Booking requests may be left on the Film & Video Bookings voice mail at 432-8367, sent via E-mail to

filmbook or by fax to 430-5443. Request forms are available and may be dropped off in the tray provided on the Film & Video Bookings counter. Bookings will be confirmed the following workday.

Your cooperation in submitting booking requests well in advance is most appreciated.

We hope that these changes will allow us to continue providing efficient service to our patrons.

Alumni Association

The BCIT Alumni Association is pleased to announce the 1996/97 board of directors:

Bill MacPherson, President
Business Administration '88
Mechanical Systems '91

Guy Steeves, Past President
Marketing Management '89

Derek Bell, Vice President
Civil & Structural '92

Jollean McFarlen, Secretary
Marketing '80

Peter Odynsky, Treasurer
Marketing/Advertising '95

Lori DeCou, Director
Marketing '90

Kaz Falconbridge, Director
Civil & Structural '96

Gordon Farrell, Director
Financial Management '66

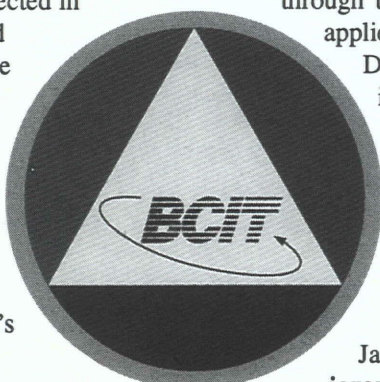
Chris Korczak, Director
Marketing, Small Business '94

Judy L. Whitehouse, Director
Human Resources '92

Annual report hot off the press

The 1995/96 annual report is now available. BCIT's core businesses, reflected in our mission and mandate, are the focus of this year's report. The businesses: job-ready graduates; skills to advance people's careers; and working with

business and industry to improve business performance through training and applied Research and Development, are introduced with pictures and profiles of staff and graduates. If you would like a copy of the annual report prof Jackie Azar at jazar.



EDCO Update

At its June 12, 1996 meeting EDCO conducted the following business:

- Approved Banner Grade Standing Codes as part of Evaluation of Students Policy 5410;
- Adopted standing procedures for the election of EDCO chair and vice chair;
- Adopted amendments to the following policies:

Policy 2300 Fees and Charges
Policy 4104 Admissions
Policy 4103 Direct Entry
Policy 5410 Evaluation of Students

Policy 5250 Cheating and Plagiarism

Some of these policies require the approval of the board, after which they will be entered on the Policy system on Profs and publicized to the BCIT community.

- Adopted a motion requiring the executive committee to develop a program of action to consult with Schools on planning curriculum changes, delivery and educational processes;
- Adopted its meeting schedule for the academic year 1996/97;

In the fall the Education Council will hold a special meeting to

discuss its future strategic directions. Anyone wishing to provide the Council with comments or ideas should contact the chair, Bob Merriam at 7045.

The next regular meeting of the Education Council will be September 18, 1996 from 11:30 to 14:30 in the board room of NW1. EDCO meetings are open to all members of the BCIT community.

EDCO's meeting minutes and schedule may be viewed on the Campus Bulletin Board on PROFS as well as in campus libraries and the Student Association Office.

1996 Staff Service Recognition: 20, 25, 30 & 35 years

Annual BCIT Staff Service & Recognition Dinner for all staff who reach 20, 25, 30 & 35 year milestones in 1996. To be held on Thursday, Sept 26, 1996 at 1800 in the Rix Club.

The following staff are being recognized, if you should be recognized and your name does not appear on the list or if you know of someone that should be on the list, please contact Special Events at 432-8398 immediately.

35 years

Ron Bushell 1961-96 Electrical (Trades)

30 years

Graham Anderson 1966-96 Chemistry
 George Brown 1966-96 Time Tabling
 Gordon Farrell 1966-96 School of Business
 Frank Gruen 1966-96 Operations Management
 Lynn Garner 1966-96 Office of the VP Student Services & Educational Support
 Shirley Hundvik 1966-96 Medical Radiography
 Heather Pedlar 1966-96 Medical Laboratory
 Edward (Ted) Upward 1966-96 Electronic Engineering Technology

25 years

Michael Barrett 1971-96 Biomedical Electronics
 David (Dave) Flondra 1971-96 Safety & Security
 Keith Hartley 1971-96 Operations Management
 Pat MacCulloch 1971-96 Medical Laboratory
 Karen Nicolson 1971-96 Medical Laboratory
 Robert (Rob) Nason 1971-96 Broadcast Communication
 Gary Norgard 1971-96 Plumbing
 James (Richard) Saunders 1971-96 Physics
 William (Bill) Sheriff 1971-96 Operations Management
 Kenneth (Ken) Takagaki 1971-96 School of Computing & Academic Studies
 David Vale 1971-96 Communication
 Ben Van Der Woerd 1971-96 Management Systems

20 years

Ferruccio Alfeld 1976-96 Building Technology
 Joffre Berry 1976-96 Chemical Sciences
 Gary Bodnar 1976-96 Physics
 Carol Braden 1976-96 Medical Services
 Linda Brazier 1976-96 Nursing
 Graham Cocksedge 1976-96 Mathematics
 Katherine Doyle 1976-96 Nursing
 Elizabeth Gdowski 1976-96 Library - Serials
 Mike Gdowski 1976-96 AV Production
 Brian Gillespie 1976-96 President
 Joyce Glover 1976-96 Metal Industry Training
 Hi-Chul Han 1976-96 Computer Resources
 Marshall (Marsh) Heinekey 1976-96 Civil & Structural
 Werner Hooge 1976-96 Renewable Resources
 Ronald (Ron) Jackson 1976-96 Electrical (Trades)
 Christopher (Chris) Jaques 1976-96 Management Systems
 Val Karpinsky 1976-96 Registrar
 Ann McNaughton 1976-96 Program Advising
 Brian O'Neill 1976-96 Broadcast Communications
 Rita Richardson 1976-96 Computer Resources
 Valentin (Val) Sawadsky 1976-96 Mathematics
 Barbara Schillinger 1976-96 Communication
 Morie Shacker 1976-96 Marketing Management
 Gino Simeoni 1976-96 Technology Centre
 Don Simpson 1976-96 Material Management
 Christopher (Chris) Trunkfield 1976-96 Financial Management
 Nicholas (Nick) Wong 1976-96 Surveying & Mapping

1996 Retirees to be honored

BCIT retirees will be honored during the staff retirement dinner to be held November 21.

The following employees have retired or will be retiring as of December 31, 1996. If you are retiring; or know someone who is retiring but is not included on this list, please call Mary Murray at 432-8410.

Camille Abel, Academic Studies (Mathematics), 1980

George Arato, Technology Centre, 1990

James Arnott, PMTC, 1990

Stephen Berry, Engineering P/T, 1974

Cynthia Booth, President's Office, 1987

Gordon Carviel, Power Engineering, 1984

Thomas Chisholm, Renewable Resources, 1974

Marg Chodat, Finance, 1974

Andrew Chu, Academic Studies (Mathematics), 1967

Huguette Dumay, Food Services, 1974

Stephany Grasset, Nursing, 1977

Gifford Gray, PMTC, 1989

Hans Holst, Computer Systems Technology, 1980

Andrew Jakoy, Renewable Resources, 1965

Mike Lihou, E & E, 1975

Pat Maertz, President's Office, 1974

Edwin Martin, Mathematics, 1975

Bob Pullen, Safety & Security, 1980

Bruce Robinson, Food Services, 1965

Ronald Russell, Electronic Engineering Technology, 1968

Bela Sivak, Renewable Resources, 1975

David Thom, Academic Studies (Physics), 1965

Eric Waterfield, Welding, 1974

Doug Whalley, Material Management, 1983

BCIT learning for tomorrow

Staff training and development fall training schedule

- Career Management: Interview Skills
Oct 24, Nov 21, Dec 19 0830 to 1230
- Resume and Cover Letter Writing
Oct 10, Nov 6, Dec 4 0830 to 1230
- Communication Skills: The Art of Communicating
Nov 5 & 6 0830 to 1630
- Critical Skills for Communication
Dec 4 & 5 0830 to 1630
- Cross Cultural Customer Service
Oct 8 0830 to 1630
- Customer Service
Offered in 4 modules
Oct 21, 28 & Nov 4, 18 0900 to 1200
- Dealing with Harassment and Discrimination
Offered on request
- Personal Development: Occupational First Aid - Level 1
Oct 9, Nov 26, Dec 13 0830 to 1630
- The People Side of Change
Oct 3, Dec 10 0830 to 1230
- Stress Management
Oct 2, Nov 28 0830 to 1630
- Time Management
Oct 22 & 23 0830 to 1630
- Time Management Follow-up
Nov 27, Dec 4 & 11 0830 to 1230
- Recruitment Skills & Orientation: Employee Orientation
Nov 7 0830 to 1630
- Recruitment Skills for Search Committees
Oct 28 0830 to 1630
- Skill Building: Attendance Tracking (MIS)
Sept 18, Oct 16, Nov 20, Dec 18 0900 to 1200
- Computer Training
Schedule available through Human Resources
Telephone System and Voice Mail Training
Oct 1 0900 to 1130
Nov 13 1300 to 1530
- Supervisory Skills: Leadership Development for Supervisors
This program for non-management supervisors is offered in eight modules from October 1996 to June 1997. As each session is a prerequisite for subsequent workshops registrants must be able to attend all eight sessions. Workshops cover the following topics:
 1. The Role of the Supervisor
Oct 31 & Nov 7 (2 days)
 2. Communication Skills for Team Leaders
December 2
 3. Motivation and Delegation
Feb 1997
 4. Team Building
March
 5. Coaching
April
 6. Problem Solving and Decision Making
May
 7. Resolving Interpersonal Conflict
June
 8. Creating a Supportive Work Environment
June
- Management Workshops: Labor Relations for the Manager, dates and times to be announced
- Managing the People Side of Change
Oct 30 0830 to 1630

For course descriptions please refer to the Staff Training and Development brochure. To register profs TRAINING or call Human Resources at 451-6889.

BANNER Student System (SIMS)

This two-hour session will provide you with the basic skills to navigate the Banner student system. You will learn how to look up a student's name, address, registration, fee and grade information; and course and section information. You will also be introduced to a variety of menus which allow you to create reports, labels and files of student information.

Dates:
Thursday, Sept 26 0900 - 1100

Wednesday, Oct 30 1230 - 1430

Thursday, Nov 28 1330 - 1530

BANNER Finance System (MAPS)

This two and a half-hour session will provide you with the basic skills to navigate the Finance and Materials Management system. Topics covered:

- reviewing your budget, actual revenues and expenditures and encumbrances for your organization units.
- looking up requisitions, purchase orders and payment information.
- producing financial reports and downloading financial data using the new end user reporting facility.

Dates:
Wednesday, Sept 18 1230 - 1500

Tuesday, Sep 24 0900 - 1130

Wednesday, Oct 9 0900 - 1130

Thursday, Oct 24 1330 - 1600

Thursday, Nov 14 0900 - 1130

To register for BANNER training contact Margo Slater at 8961.



BCIT Events to Come

Wednesday, September 11

- Annual all staff appreciation barbecue in the Rix Club from 1100 - 1400.

Wednesday, September 18

- Shinerama day, a fundraiser to find a cure for cystic fibrosis.
- Education Council meeting from 1130 - 1430 in the board room of NW1.

Thursday, September 19

- Lunch and Learn: Preventive parenting practices - staying on the road during the teen years. Family therapist Larry Green will discuss independence, assumption for more responsibility, letting go as a two-way street and influence vs. power. From 1200 to 1300 in SW1 Room 1205.

Thursday, September 26

- Staff Service and Recognition Dinner for all staff who reach 20, 25, 30 and 35 year milestones in 1996 at 1800 in the Rix Club.

The **BCIT UPDATE** is published throughout the school year by the Community Relations Department within Marketing and Development.

Ideas, tips, fax or written submissions should be forwarded to the editor by **1500 Tuesdays, ten working days prior** to publication. The editor reserves the right to edit for brevity, libel and accuracy.

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Managing Editor:
Carol Dion, 432-8865

Editor:
Sheila Rees, 451-6900
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Contributors:
Gloria Katnick
Karen McDonald
Sheila Rees
Steve Smith

Photographers:
Bert Schendel

Design, layout, and prepress production:
Janice Beckett, 432-8738

Distribution:
Jackie Azar, 451-7072

PROFILE

Teaming up for service

BCIT boasts one of the fastest full-time registration days in Western Canada, thanks largely to the dedicated team who keep things moving along. As senior records assistant from Student Records, Stacy Robertson is on that team for the eighth time, ensuring students register quickly and correctly.

"I help organize our part of the registration day for returning students — getting the gym set up, making sure everything's there that we'll need, checking to see if things flow properly," she says. "Working with a team for registration day is nothing new — in our department we depend on teamwork all year round."

This is especially important during what Robertson calls "crunch periods" — when a lot of student marks have to be

processed in a very short time. "The toughest times are around Christmas and at the end of the school year, when we have to make sure the grades are entered before holidays and convocation," she says.

The variety of activities and the opportunity to work with the group is what Robertson enjoys most about her position. She originally planned to become an accountant, but decided she wanted to work more closely with people. After six years as a travel agent she came to BCIT as an auxiliary, and eventually wound up in Student Records. She is currently one of the BANNER specialists for the department, and is responsible for all systems-related processes.

"I coordinate with the deans regarding when marks processing has to take place, help straighten out problems students may have with their marks or transcript, and help coordinate some of the day to day operations," she explains. "Every day is different — there's always something going on."

She notes that there is always something going on in her life outside of work. Together with husband Greg and sons Matthew and Jonathan, Robertson spent most of the summer at a baseball diamond. The boys play competitive baseball, Greg coaches, "and I keep score!" Robertson adds with a laugh.

"I don't mind though — it's important to the kids and I'm proud of them. They're my main focus right now; they're still young and I think it's their turn to have as much of my time as I can give them," she says.



Stacey Robertson relaxing this summer before the September crunch in Student Records.

Once the boys are older, Robertson hopes to devote more time to volunteer work, perhaps in the health care area.

Fitting incentives

Register now for BCIT's staff fitness incentive program, running any 12 week period from Sept 9 to Dec 13. The program is an opportunity for all staff members to earn rewards for their efforts to get and keep fit.

Fitness activities, on and off campus, can earn you points towards great prizes including t-shirts, sports bags, golf umbrellas, sweat shirts, gift certificates and much more. There is a \$15 registration fee for the program.

WOW, that's not all. There is a new addition to the staff incentive program that will reward you for shedding those additional pounds. For an additional \$5 register for the Work of Weight (WOW) program.

Register now for the staff incentive program and the WOW program at Recreation and Athletic Services. For more information contact Gloria at 8287.

"At Work" Weight Watchers program

If you are interested in registering for the "At Work" Weight Watchers program, please contact Susan Ney in Human Resources at Local 8899. The cost of the session is \$79 plus GST. The duration will depend on the number of registrants: 12-15 members = 6 weeks of meetings;

Your \$5 membership fee entitles you to:

- confidential weigh-ins by trained professionals (Medical Services)
- a staff incentive t-shirt
- half price for the fitness and wellness lecture series
- opportunities to get together with fellow WOW members for walks, low-fat, low-cal potluck lunches and recipes exchanges
- bonus incentive points for every pound lost
- a prize for the staff member who attains the greatest weight loss between Sept 9 and Dec 13, 1996
- all the benefits of the staff incentive program

16-19 members = 8 weeks of meetings; and 20+ members = 10 weeks of meetings for the \$79. If there is sufficient interest for the program to continue, meetings will begin again in mid September at noon on Tuesdays. Location to be determined.

Classy Finds

For Sale: Three seat sofa in excellent condition. Reversible pillows, textured herringbone tweed pattern, oatmeal color, clean excellent for family room. Asking \$300 obo. Call 299-4909 or 988-2582.

For Rent: Luxury townhouse in Whistler Village. Two bedrooms, two bathrooms, fully equipped, gas fireplace, jetta tub, w/d - 42 channel TV. Sleeps 6 (pullout

sofa in 1/r) \$180/night. Walking distance to everything. Call Victor at 437-5750.

For Rent: Large, one-bedroom executive condo, Central Park, includes insuite laundry/parking/gas fireplace/dishwasher/storage/security system. Available Oct/1, ref. Required. Asking \$850 + util. Call 436-3377.

Staff news

Appointments

Gary Lake will be acting in the position of registrar until someone can be found to replace **Val Karpinsky**, who has accepted a three-year term at Abu Dhabi Men's College in the United Arab Emirates. Karpinsky and his family left Vancouver mid-August to set up housekeeping in Abu Dhabi.

Randy Friesen has been appointed associate registrar, Systems. Friesen's responsibilities will include Part-time Studies registration, timetabling and RO Systems functions. The job entails a leadership role in providing technology solutions in the Registrar's operations.

School of Business instructor **Mike Powley** has been appointed associate dean, Marketing Management. Powley replaces **Randy Vandermark**, who will be joining the Technology Centre from Sept 1, 1996 to Aug 31, 1997.

Jodie Wilson has been appointed Marketing and Public Affairs Officer in the Marketing and Corporate Affairs department. Wilson's responsibilities include marketing coordination for Part-time and Full-time

Studies, Industry Services and the BCIT Speaker's Bureau.

Congratulations

School of Electrical and Electronic Technology's **Dennis Duffey** has been inducted into the Electrical Contractor's Association's Hall of Fame. Duffey was honored by the Association for his long service to the industry including eight years of facilitating the growth of the electrical and electronic programs at BCIT and his previous work with the Joint Training Committee and the Western Jets.

Dale Kearnon has moved to the School of Business where she replaced Regina Trineer as administrative officer on July 15, 1996. Kearnon graduated with honors from BCIT's Business Administration post-diploma program in June 1994.

Ray Walton was one proud parent this summer when son Brian Walton pedaled his way to glory in the individual points race at the Olympic Games in Atlanta. The North Delta cyclist received a silver medal for Canada.



Ray Walton in Atlanta with son Brian, wife Maureen and broadcaster Ron McLean.

Bringing home the Silver for Canada.