

BCIT UPDATE

YOUR CAMPUS BULLETIN

FEBRUARY 8, 1988

PRESIDENT'S CORNER

Overseas Opportunities

Last week Harvey Lawson shared some helpful hints on what to expect and how to survive a stint working in an educational institution overseas. The first hand experiences of a BCIT colleague may have prompted you to think about embarking on a similar "adventure" of your own.

Recognizing that affairs at home must be in order before you can take that leap into the unknown, I would like this week to offer my encouragement to faculty and staff contemplating an international posting.

I strongly support, indeed advocate, the exchange and movement of qualified professionals between BCIT and industry, between BCIT and other institutions and between Canada and other nations. The technology, skills and knowledge transfer, and the process of individual growth and renewal contribute to the development of all parties involved.

So, if there is an opportunity for you, reach for it secure in the knowledge that you will be welcomed back to BCIT at the end of the 12, 24 or 36 month period. It could be the experience of a lifetime!

Safer Sex Week

On February 23, 24, and 25, 1988 our Medical Services Department, with the participation of BCIT's Medical Laboratory Technology, student nurses, the BCIT Student Association, AIDS Vancouver, and the manufacturer of A.Z.T., will be hosting Safer Sex Week to promote awareness of safer sexual practices and better general knowledge about sexually transmitted diseases.

Because of the importance of this issue I give my support to the efforts being made to pass on information to all members of our institution. Displays will be set up in the north foyer of the 1A Building during the week of February 23rd.

More specific information will be contained in bulletins and posters to be distributed throughout the campus in the near future.

POST DIPLOMA WORKSHOPS OFFERED

Counselling Services has organized the following workshops for students interested in pursuing post-diploma studies at other institutions:

Wednesday, February 10 from 12 noon to 1:30 p.m.
Building 1A/Room 201

Topic: Official and unofficial transfer credit requirements to other Canadian and American post secondary institutions. Lakehead University and Montana Tech. are featured as examples of institutions offering transfer credit opportunities.

Tuesday, February 16

Topic: Degree programs in forestry, civil, electronics, chemical and mechanical engineering and business at Lakehead University in Thunder Bay. Guest speaker is Dr. Gary Locker from Lakehead. For time and location of this workshop please contact Stu Gibbs at local 8436.

STAFF NEWS

Welcome to new payroll manager, **Liz Heasman**, who joined the Institute last November.

Liz formerly worked for the provincial Ministry of Agriculture and Fisheries in Victoria.

Carrying the Olympic flame in January were BCIT employees **Werner Hooze** of Biological Sciences and **Mari Anne Lee** of the Library's Cataloguing Department.

Mari Anne, whose one kilometre, five minute run took place in her home town of Aldergrove, said she was notified of her participation in September by the Olympic Organizing Committee.

Staff Talent Show

- songs
- skits
- lip sync routines

A bit of excitement at your regular Friday at Four . . .

Friday, February 26
4 p.m.
in the E.T.C.

presented by the Staff Social Club

CALLING BCIT LEAP YEAR BABIES!

If you're getting ready to celebrate your birthday for the first time in the last four years, we want to hear from you.

In honour of this 1988 Leap Year, the Community and Media Relations department is holding a contest. We are asking all Leap Year babies to call us with their birth date (you must be able to produce a birth certificate upon request). The oldest BCIT Leap Year baby will be rewarded with a gift certificate for Lunch for Two at Redford House, compliments of Food and Hospitality Administration. Consolation prizes will also be awarded to our younger Leap Year babies. To enter just call Kelly Mansell at local 8547.

SALVATION ARMY THANKS STAFF

A letter of appreciation was recently received by Medical Services from the Salvation Army thanking BCIT staff for their overwhelming contribution to the Salvation Army Christmas Collection.

Penny jars totalling \$94.50 and boxes of food and toys were collected from all over campus. "The response was so great," said director of Medical Services, Barb Copping, "that boxes covered half of our waiting room floor and had to be stacked on top of each other."

One of this year's most outstanding contributions came from the Finance Department where, in addition to collecting boxes of food, they ran a raffle for a huge stuffed toy. The winner donated the toy back to the Christmas Collection and we understand it will probably go to the Salvation Army's Kate Booth Home for Women and Children.

FREE BLOOD PRESSURE CLINICS

BCIT Medical Services will hold free blood pressure clinics on:

Wednesday, February 10
10 a.m. to 3 p.m.

SAC, Racquet Ball Court

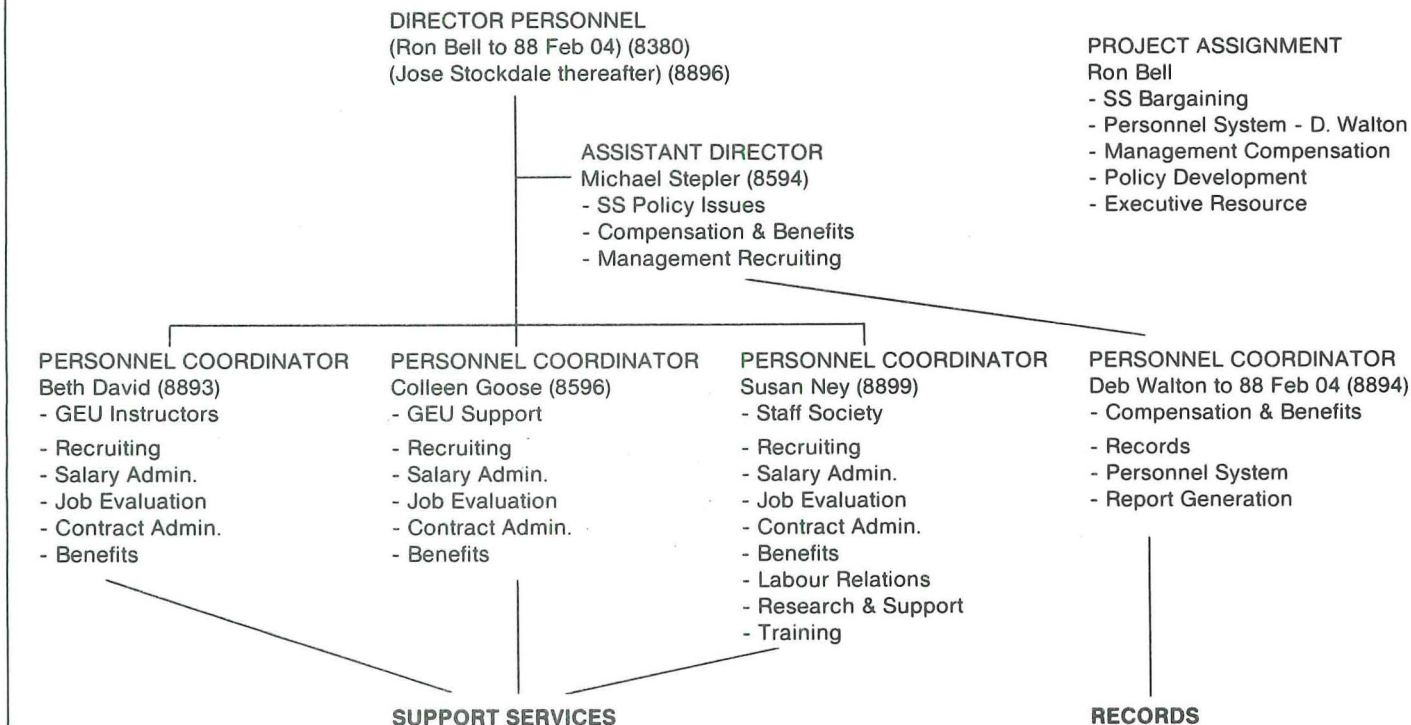
Thursday, February 11
10 a.m. to 3 p.m.

JW Inglis Cafeteria

PERSONNEL DEPARTMENT UNDERGOES TEMPORARY REORGANIZATION

Personnel director, Ron Bell and personnel coordinator, Deb Walton, have left the Personnel Department for a period of five months to work on the development of a computerized personnel system. During that time the Personnel Department will operate under an interim organizational structure which will be phased in according to the chart below. Jose Stockdale, who will be returning from sick leave February 15, will undertake the responsibilities of acting director of Personnel during this time.

INTERIM PERSONNEL ORGANIZATION



REPORT FROM LEN MCNEELY, V.P. ADMINISTRATION

Last summer a major project was undertaken to develop a MIS business systems plan for BCIT. The services of Arthur Andersen & Co. were engaged to assist with the development of this plan. Early in November, 1987 AA & Co. filed their report with the Institute's senior management.

It was felt that the recommendations, although valid, were too extensive to embark upon immediately. Consequently, for the Financial system and the Student Information system alternative actions were determined. However, AA & Co.'s proposal for the Personnel system was approved as recommended. The decisions taken in each major application area are noted below.

Financial System

A major Institute priority was to address the need for improved data from the Financial system. The Finance Department will review and refine its policies and procedures in an attempt to become more effective in meeting the information requirements of senior management and the Institute community as a whole.

This project, just getting underway, is already having a positive impact within the Institution. For example, through the combined efforts of Finance and Computer Resources, the 1988/89

budget preparation is being accommodated on the mainframe. This improvement will benefit the budget unit managers greatly. A concerted effort is being made to improve the entire reporting system so as to allow managers to more effectively manage. All internal processes are being examined with a view to providing a better service. Better communication between departments is being fostered so as to minimize potential service problems to the Institute community. An interim report, with action taken to that date, is to be filed by June 30, 1988.

Personnel System

Ron Bell, as project manager, with the assistance of Arthur Andersen & Co., commenced on February 1, 1988, a project for the Personnel Department. This project involves the implementation of a micro-based system which will meet the immediate needs of the Personnel Department. This phase has an estimated completion date of June 30th. A second phase, to be implemented at a later date, will involve addressing the information needs of the Institute community.

Responsibility for overseeing both the Financial system review and the Personnel system project has been assigned to an ad hoc committee chaired by Len McNeely, vice president, Administration with Clayton McKinley, executive director, Finance as vice-chairman.

Student Information System

Janet Robertson, Computer Resources, has been seconded for a period of

six months to examine the feasibility of re-implementing the vendor supported version of ISIS. This mandate has recently been expanded to reviewing the SRS presently used for the trades programs.

Management Information System

During the next fiscal year, the director Computer Resources is to examine the feasibility of the ARCS Lab becoming involved with a project to develop a MIS application.

NEWS FROM RECREATION AND ATHLETIC SERVICES

Among the activities planned for February are:

- **Brew Masters Course**
Learn the original brewing techniques for creating fine quality ales and lagers Wednesday, February 17 from 12 noon to 2 p.m. (FREE)

BCIT UPDATE

Community Relations Department
s.w. corner, Administration Building
Phone: 432-8738

Editor: Trisha Mason

Production/Printing:
Print Services Department