

# BCIT UPDATE

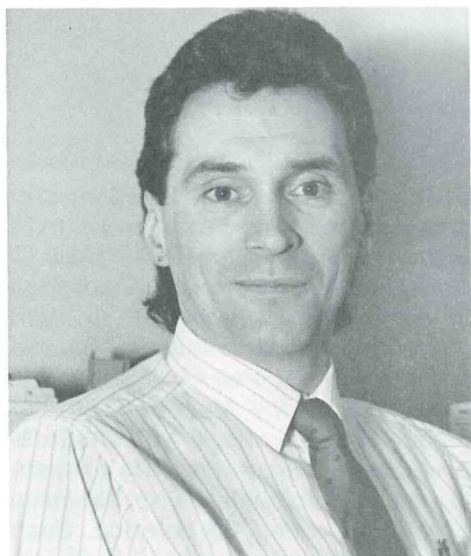
YOUR CAMPUS BULLETIN

APRIL 17, 1990

## NEWS FROM PERSONNEL

David Harvey has been appointed to the position of director, Personnel/Employee Relations effective April 1, 1990. David was formerly manager of Employee Relations, responsible for matters relating to the Staff Society. Prior to joining BCIT in November, 1989, David was manager of Labour Relations//Personnel at Cowichan District Hospital.

Gary Lake has been appointed to the position of director, Financial Services effective May 1, 1990. Gary worked in the BCIT Financial Services Department from January, 1980 to July, 1988 when he left to join the Vancouver Parks Board. He has latterly been employed as deputy city treasurer and collector at the City of Vancouver. Welcome back Gary.



David Harvey



### Clean Air Policy

The existing BCIT policy has been amended by the Board of Governors to the following:

It is the policy of the British Columbia Institute of Technology that a smoke-free environment be provided for employees, students and visitors. Information from the Canadian Medical Association indicates that secondary tobacco smoke represents a health risk. **ON THE BASIS OF THIS INFORMATION, TOBACCO SMOKING IS BANNED FROM THE INSIDE PREMISES OF BCIT EFFECTIVE SEPTEMBER 1, 1990.**



*Mary Whitehead of General Nursing has been nominated by the South Fraser Valley RNABC Chapter to run as president elect of the Registered Nurses Association of B.C. (RNABC). If elected she will serve as president elect along with current president, Margaret Neylan, BCIT's associate dean of Nursing, starting in September. Mary completed her Ph.D in Education in 1987 and has been employed as an instructor in the General Nursing program since 1973. She is active in RNABC affairs and currently serves as president of the South Fraser Valley RNABC Chapter.*

## DEVELOPMENT UPDATE

from Marilyn Wright,  
director of Development

There has been a major change in procedure for donations of gifts-in-kind to the Institute and the receipting of these items.

If you have a printout of the old policy on file, please replace it with the updated version (accessed by MIS on your profs system).

Specifically, a purchase requisition detailing the donation must be sent to Purchasing, NOT the Development Office. The policy outlines procedures to follow and details that must be included on your purchase requisition. Changes are highlighted below:

### **POLICY NO. 7000: GIFTS IN KIND/ DONATED EQUIPMENT — NEW AND USED POLICY**

BCIT will continue to encourage the business, industrial, corporate and

health communities, with support of the Development Council, administration and staff, to donate both new and used equipment and gifts-in-kind that will be of valued instructional and technological use to the Institute.

A gift may be defined as a voluntary and gratuitous transfer of real or personal property for which no right, privilege, material benefit or advance may accrue to the donor.

### **PROCEDURE**

All donors wishing to receive a tax receipt must, by law, have their gift assessed:

- by receiving Department if under \$1,000
- by an outside appraiser if over \$1,000 unless the donated goods are brand new and of current production, when the current (list price) is acceptable.

This policy pertains to donors wishing to receive a receipt for their gift. However, whether a tax receipt is required or not, all assets must be registered with Purchasing to ensure insurance coverage in case of fire, theft or damage.

1. The Division or Department Manager must evaluate the usefulness of the equipment prior to accepting the donation.
2. If there is a renovation cost or capital cost for installation, the Division Vice-President will review prior to acceptance.
3. The Dean or Associate Dean must complete a Purchase Requisition for all donated equipment. The requisition must indicate if a tax receipt is required. A TAX RECEIPT WILL NOT BE ISSUED WHERE THERE IS NO PURCHASE REQUISITION NUMBER. The requisition should be forwarded to the Purchasing Department with a copy to the Development Office. The Purchasing Department will be responsible for entering the information onto the Capital Asset System and providing an account number for appraisal and transportation of goods (where necessary).
4. On acceptance of the donation the Development Office will prepare all documentation and issue income tax receipts (if requested) and letters of thanks.

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5. The Development Office will consult with the vice president, Finance and Administration in seeking interpretations of the Income Tax Act as it relates to Gifts-in-Kind to BCIT, if required.



## New Research Assistants Appointed

The Development Office is pleased to announce the appointment of **Christine Weisheit** and the re-appointment of **Susan Travassos** as research assistants. They have undertaken a new project that will provide the Institute with a comprehensive list of the alumni and corporate records. An updated list is essential when planning special events, reunions, etc. If you have any information on grads please contact either Christine or Susan at local 8507.

## INTERNATIONAL EDUCATION FORUMS OFFERED AT VCC

The following open forums are sponsored by INTERACTION, an association of international educators:

Wednesday, April 25, 1990  
**Teaching and Learning in a Multi-cultural Classroom**

4:00 - 6:00 pm  
King Edward Campus  
2nd Floor  
Faculty Lounge

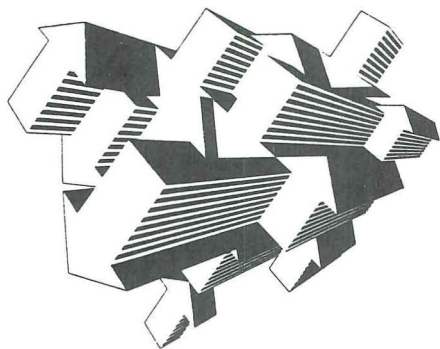
Thursday, May 3, 1990  
**Svend Robinson, MP, Burnaby/Kingsway**

Tentatively booked for this date at  
King Edward Campus  
2nd Floor  
Faculty Lounge

For more information call Mary Ann Moysiuk of BCIT's International Education Department at local 8475.



*Associate dean of Business, Michael Harrison and program head of Sales and Marketing, Glenna Urbshadt, rear, are pictured with the five students nominated for the Vancouver Sales and Marketing Executives Association scholarship recently. For the past five years the Association has honoured one of the top graduating students from the Sales and Marketing program with a \$500 scholarship. The award, made at the Association's February Distinguished Sales Award Evening went to Todd Cullum (far right). Fellow students are Brian Poole, Melissa Chia and Pauline Dan.*



## INDUSTRIAL DESIGN COURSE OFFERED AT EMILY CARR

This summer the Emily Carr College of Art and Design will offer a practical studio course in **Introductory Industrial Design**. This course is particularly directed to people who have an interest in developing products for commercial markets and who wish to learn basic design skills. Participants will be instructed in systematic approaches to problem solving through application of the design process, including: clarifying the problem, establishing the criteria, researching, creating alternative ideas, synthesizing, and selecting an optimum design.

Students will be assigned two projects through which they will develop their creative skills, sketching, visual presentation techniques and quick model making. They will also receive guidance on a third, individually chosen project.

Industrial Designer, **Roman Izdebski**, will instruct this studio course two evenings per week between July 3 and August 9. Izdebski has 14 years of professional experience as an industrial designer, has been teaching in universities since 1976 and is a partner in a product design and graphic design company.

For further information please contact: Isabel Spalding, Program Director, Part-Time Studies, 687-2345.

*The Staff Society,  
with the support of BCIT,  
presents . . .*

## MOONLODGE and BAD DOLLIES

April 19, 1990

two short plays from the recent  
Woman in View Festival

**Moonlodge** tells the journey of "a native foster child through a dominant western culture that assaults, confuses and many times destroys . . . a story told with humor, sensitivity and hope." **Bad Dollies** tells of "a woman faced with an unwanted pregnancy, a foul mouthed dolly, a prostitute and the Greek sorceress Medea. Persecuted by the status quo, these characters move outside society and face their circumstances with courage and strength." (some coarse language and suggestive scenes).

**Moonlodge** starts at 5 p.m. and **Bad Dollies** at 6:20 p.m. Both performances are in Building 1A, room 197/8. A discussion will follow at 7:20 p.m.

Admission free, but donations are welcome. Tickets can be picked up on or after April 2 from the following locations:

- Staff Society office (1A-269)
- SAC
- Financial Services Counter, Inglis Building
- Sea Island, from Linda Turner

Childcare available by reservation. Call Clare Fodness at the Staff Society, 432-8695.



*Students from BCIT's Financial Management program pose with instructor Gordon Farrell after the B.C. Colleges Business Student Competition in early March. From left to right (standing): Rob Broekhuizen, Gordon Farrell (seated): Loren Kroeker, Andrew Petelycky, Cathy Metzler. Thirteen teams of top college and institute business students gathered to compete in a realistic computer driven business simulation called Corporation. Each team is given a hypothetical computer corporation which they must manage. Their performance is then assessed by judges from leading B.C. corporations and organizations. The BCIT team, coached by Rick McCallum, won Best Team in Industry A. Their prizes included a \$500 IBM scholarship, individual and team plaques and software. The competition is sponsored by the Ministry of Advanced Education, Training and Technology and several corporations.*

The **BCIT UPDATE** is published by the Marketing and Development Department every second week. Deadline for all submissions (verbal or otherwise) is 4 p.m., Tuesday.

Editor: Trisha Mason, 432-8738  
Printing/Production: Print Services

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