

# DEVELOPMENTS

Volume 7 Number 8

A newsletter for the BCIT community

March 5, 1981

## New "priority" budget model in place

A new "priority planning approach" model budget and planning process is being instituted at BCIT.

The new process was recommended by an institute task force established by the president several months ago.

Task force members worked toward two goals: better integration of planning with budgeting and a more justified and co-ordinated allocation of budget.

In a written submission

explaining the task force's recommendation, Norah Andrew, budget accounting manager, said "During the past few years much more sophisticated planning and budgeting data has been required from all sources — externally from the ministry and councils, internally from our Board, budget units and all levels of administration.

"To add to these requirements, deadlines have changed for submissions to the ministry and most important, the impact

of inflation has eroded our financial base considerably."

The priority planning model adopted by the institute is one that has been installed successfully in a great many industrial and non-profit environments.

Andrew added that a further task force recommendation is that the best place to begin would be with the 1981/82 budget allocations.

"The selection of a place (division) to start is always difficult and in this case unusually so because of the short time available to plan, design and implement a system tailored to BCIT needs.

"However, in a financial climate of diminishing resources, it was obvious that all revenue sources must be allocated to best achieve institute priorities," she said.

"Given this climate, a careful examination of all institute activities, with priorities set for

each one, provides the best chance of ensuring that those activities which best support institute goals and objectives are funded," Andrew added.

Several explanatory management meetings have already been held to discuss the new system.

"The process calls for a thorough ranking and review of activities and levels of service from the budget unit managers right through to the Board of Governors," said Andrew.

"The justification put forward at each level of ranking will strengthen the allocation process with the emphasis on rationality."

Andrew concluded that the new approach "provides the best means of making the best uses of the resources we have, whatever that resource is — people, buildings or equipment."

## BCIT faculty involved in small business meet

BCIT's faculty expertise in the field of small business management will be well represented at the International Council for Small Business — Canada conference in Vancouver April 10-11, said Randy Vandermark acting marketing department head.

Lorne Fingarson and John Kyle of the Administrative Management Technology have prepared a paper titled "The corporate strategy game . . . is the small businessman a player?"

Glen Murray of the Operations Management Technology has assembled a collection of research studies looking into decision-making in

small firms seeking to acquire communications, computer and office equipment technology.

Their presentations will be two of many papers to be delivered at the two-day conference by university and consultant authors from across Canada.

Anyone interested should contact Anne Dosen at local 863 or Randy Vandermark at local 224.

## Book return requested

Robert Roy, new library services department head, is asking that all library users return borrowed materials on a regular basis.

"We've been having problems with the computer system in the circulation department," he said. "For example, some people have been getting overdue notices for books already returned."

Roy said the library is now using a manual system to supplement the computer.

"If users return their books promptly, we'll be able to use our staff to keep the stacks in order instead of writing out volumes of overdue notices," he commented.

## CAMPUS BRIEFS

Response has been great to the proposed course in cardiopulmonary resuscitation (CPR), according to **Bob Pullen** of Traffic and Safety. "We may even have to put on a second session," he said. CPR is a first aid technique for dealing with heart attack and accident victims before medical help can arrive on the scene. Anyone still interested in signing up for the one-day course can call Pullen at local 318.

\* \* \*

Don't forget the deadline for departments interested in applying for a Youth Employment Program grant for this summer is 4 p.m. Friday March 6. Completed applications should be returned to the Student Financial Services office in trailer 2V.

\* \* \*

Two new department head positions have been created within BCIT's library. **Robert Roy**, formerly of Technical Services, is the new head of Library Services. **Chris Wilson**, who worked in audio-visual production at BCIT is now the head of Audio-Visual Services.

## Psych nurses hold workshop

BCIT's department of psychiatric nursing will be holding a three-day workshop on implementing and evaluating curricula March 11 to 13.

Nursing Consultant Dr. Fay Bower of San Jose State University has been invited as a guest consultant.

Sessions will be held on campus from 9:30 a.m. to 4 p.m. on March 11 and from 9 a.m. to 4 p.m. on March 12 and 13.

## DEVELOPMENTS

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# BCIT'S NEW OFFER

## 1981

12% or \$250 per month, whichever is greater, across the board on faculty, tech staff, and computer staff salary schedules, effective January 1, 1981.

Allowances for chief and senior instructors to increase by 12%, effective Jan. 1, 1981.

Rates for continuing education instructors

to rise by 12%, effective Jan. 1, 1981.

Shift differential of 55 cents per hour to computer operators and junior computer operators who work evening shifts in the computer centre, effective Jan. 1, 1981.

(Barriers to be lifted for faculty schedules, on appropriate increment dates in 1981)

## 1982

9% or \$270 per month, whichever is greater, across the board on faculty, technical staff, and computer staff salary schedules, effective January 1, 1982.

Allowances for chief and senior instructors to increase by 9%, effective January 1, 1982.

Rates for continuing education instructors to rise by 9%, effective January 1, 1982.

100% of Mutual Life fringe benefits premiums to be paid by the Employer, exclusive of LTD, effective Jan. 1, 1982.

Professional development allowances of \$300 per person as per BCIT counter-proposal of 81:02:10.

Adoption leave as per agreement on 81:02:20.

A cost-of-living allowance as outlined below, for the 1982 contract year only.

- there would be a cost of living allowance paid to equal each percentage point rise in the Vancouver CPI beyond 11% in 1982.

- January 1982 would be considered to be the base month. This provision would apply when the cost of living (Vancouver CPI) had exceeded January 1982 levels by 11%.

- this provision would automatically cease on December 31, 1982. It would also be capped when/if the Vancouver CPI reached 13% over January 1982 levels, should that occur before Dec. 31, 1982.

- the COLA increase would be calculated and applied twice yearly as a lump sum, as follows:

1. any cola accrued up to June 30, 1982 to be paid by August 30, 1982.

2. any cola accrued up to Dec. 31, 1982 to be paid by March 1, 1983.

# ***What does the offer mean in salary dollars?***

## **FACULTY**

		PRESENT	1981	1982**
STEP	12	34860	39043	42557
	11	33708	37752	41149
	10	32544	36449	39729
	9	31404	35172	38412
	8	30264	33895	37135
	7	29100	32592	35832
	6	27960	31315	34555
	5	26856	30078	33318
	4	25728	28815	32055
	3	24600	27600	30840
	2	23496	26496	29736
	1	22380	25380	29070

## **TECH STAFF**

		PRESENT	1981	1982**
STEP	15	25056	28056	31296
	14	24324	27324	30564
	13	23580	26580	29820
	12	22824	25824	29064
	11	22080	25080	28320
	10	21336	24336	27576
	9	20592	23592	26832
	8	19848	22848	26088
	7	19116	22116	25356
	6	18360	21360	24600
	5	17616	20616	23856
	4	16872	19872	23112
	3	16224	19224	22464
	2	15528	18528	21768
	1	14868	17868	21108

\*\* figure may be adjusted for cola as above.

# BCIT

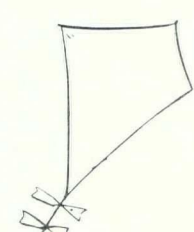

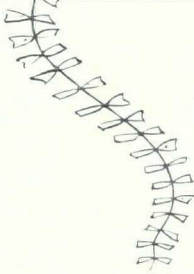


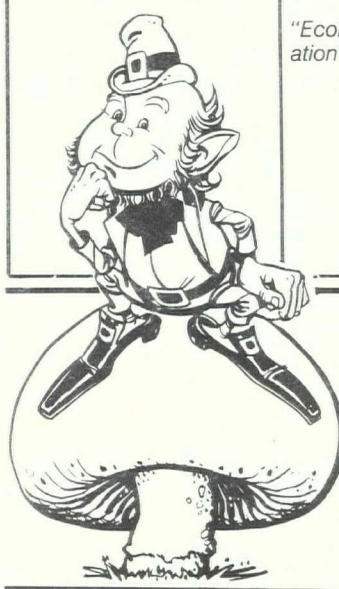



# BCIT Bulletin: March

6 Departments: YEP  
application deadline

High school tours:  
Sutherland Second-  
ary, 9:30 a.m.

Information for the BCIT Bulletin can be forwarded to Developments, c/o  
Public Relations.

<p>9 Spring Break</p> <p>TDC Seminar: "Pro- ject management"</p>	<p>10 SET/BCIT Satellite Project: 9-10 p.m. "Undersea cable commun- ications"; 10-11 p.m. "Data processing"</p>	<p>11 Psych Nursing work- shop 9:30 a.m. to 4 p.m.</p>	<p>12 Psych Nursing work- shop 9 a.m. to 4 p.m. to March 13</p>	<p>13</p> 
<p>16</p> 	<p>17 SET/BCIT Satellite Project: 9-10 p.m. "Virus-free potato pro- duction"; 10-11 p.m. "For- est technician" TDC Seminar: "Introduction to pro- cess control" to March 20</p>	<p>18 TDC Seminar: "Tax planning for the owner-managed business"  S.A. movie, "Creature from the Black Lagoon" Noon. 1A-129</p>	<p>19 TDC Seminar: "Tax and estate planning for executives, pro- fessionals and business"</p>	<p>20</p> 
<p>23 TDC Seminar: "Computer Con- cepts for management" to March 24 TDC Seminar: "Systems analysis and design" to March 28</p>	<p>24 SET/BCIT Satellite Project: 9-11 p.m. "Fibre optics"  High school tours: Nechako Valley Secondary, 9:30 a.m. Windermere Secondary, 1:30 p.m.</p>	<p>25</p> 	<p>26 National College Basketball Champ- ionships to March 28  TDC Seminar: "Plan- ning a college staff development program" to March 27</p>	<p>27 Open House to March 29</p> 
<p>30</p> 	<p>31 SET/BCIT Satellite Project: 9-11 p.m. "Ecological site classific- ation"</p>			

## Weekends:

March 7 & 8

March 14 Fun Day

March 21 & 22

March 28 & 29 Open House

